

Diploma in Management

SCQF Level 9

Skills
Development
Scotland



Why choose GP Strategies Scottish Apprenticeships?

20+ years of experience in delivering modern apprenticeships

Achievement rate 10% over the national average

Consistently 'All Green with High Confidence' across our External Verification visits

Effective remote delivery across the whole of Scotland

Fully accredited with Qualification Scotland

Employer benefits

Dedicated account manager with tailored consultation

Unlock potential by creating an adaptive and resilient workforce

Remote delivery providing flexible workplace options

83% of employers say they have seen improved productivity

79% of employers say this has boosted staff morale

72% of employers say this has helped with staff retention

Apprentice benefits

Earn while you learn

Industry-recognised qualification

Support and guidance throughout

Enhanced career opportunities

The role of a management technical apprentice

This apprenticeship is designed for individuals in managerial positions, such as operations managers and area managers, who are responsible for making key decisions within their organisation.



Learning journey example

(The qualification includes 4 mandatory units and 4 optional units)

- 1 Develop operational plans
- 2 Provide leadership in your area of responsibility
- 3 Develop and sustain productive working relationships with stakeholders
- 4 Manage business processes

Optional

- 5 Plan change
- 6 Manage conflict in teams
- 7 Identify and evaluate opportunities for innovation and improvement
- 8 Lead meetings to achieve objectives

Evidence Gathering

Apprentices are supported and guided by a dedicated assessor throughout the apprenticeship programme.



Manage business processes

Candidates learn how to manage business processes to deliver outputs that meet customer and stakeholder needs while complying with organisational and legal requirements.



Plan change

Candidates explore how to plan and implement changes to processes, systems, structures, roles, and culture within the work environment.



Identify and evaluate opportunities for innovation and improvement

Candidates explore how to identify and assess opportunities for new products, services, markets, or process improvements, engaging stakeholders in evaluating potential innovations.



Lead meetings to achieve objectives

This standard is about leading meetings in order to achieve their objectives, which may be to solve problems, take decisions, consult with people or to exchange information and knowledge. This standard is relevant to managers and leaders who are required to lead meetings to achieve objectives.

These are just some of the topics that apprentices could work towards. Your assessor will help you create a tailored programme to suit your needs.

Supplied by our partners

e-Portfolio

Our online portfolio is OneFile, which is easily accessible from any device at any time. This tool helps you gather evidence to build your portfolio, track your progress, and view any upcoming appointments booked with your assessor. Stay up to date with your progress, ask questions, and expand your knowledge with the click of a button.

Professional and Vendor Qualification

GP Strategies Scotland is an approved apprenticeship provider with Skills Development Scotland and Qualification Scotland. Additional training opportunities are available.

The logo for Onefile, featuring a stylized white arrow pointing up and to the right, followed by the word "Onefile" in a bold, white, sans-serif font.The logo for Skills Development Scotland, consisting of a white rectangular box with a scalloped right edge containing the text "Skills Development Scotland" in black.

Qualifications
Scotland
Approved Centre



What happens next?

Initial meeting

Establish customer requirement

Identify most suitable solution

Set up

Complete formal agreements

Apprentice induction and initial assessment

Awarding body registration

Programme commencement

Induction appointment with assessor

Candidate e-Portfolio assigned

First action plan created

Support and feedback

Regular meetings with assessor, remotely through Microsoft Teams, telephone, and email

Quarterly updates with account manager

Review and evaluation

13-week reviews are carried out with the manager, candidate, and assessor to reflect on progress, celebrate success, and discuss any issues.

Celebrate success

Completion certificates sent to apprentice



GP Strategies

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If you would like any further information, contact:
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GP Strategies Scottish Apprenticeships – committed to equality and valuing diversity.

